



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
GEOLOGIST LICENSING BOARD
Meeting Minutes
REGULAR BOARD MEETING

DATE: December 9, 2008

TIME: 9 AM

LOCATION: Department of Licensing
405 Black Lake Blvd
2nd Floor, Conference Room 2209
Olympia, WA 98502

Present: Jeffery Randall (Chair)
Gene St.Godard (Member)
Dawne Gardiska- Shepard (Public Member)
William Laprade (Member)
William Ernst (Member)
Dave Norman (Member)

Absent: Richard Galster (Secretary)

Also Present: Joe Vincent, Jr. (Administrator)
Lorin Doyle (Program Manager)
Martha Lantz (Assistant Attorney General)
Erica Hansen (Administrative Assistant)

Visitors: Ed Kilduff
Ken Neal (afternoon only)

OPEN SESSION – December 9, 2008 9:05 AM

1. Call to Order

1.1 Introduction of Visitors

Ed Kilduff joined the meeting to elaborate on a complaint that he had filed. The board explained the complaint process and the potential to compromise the integrity of the case by presenting details to the full board.

1.2 Introduction of new board member Gene St.Godard

The board was introduced to its newest member Gene St. Godard
Ken Neal joined the meeting mid-morning.

1.2 Order of Agenda

Case No. 2008-10-1100-00GEO was added to the agenda under item 4.

A presentation on open public meetings was added to agenda Item 7.

Review of the Department of Ecology vs. Washington State Federation of State Employee Arbitrator Report was added to agenda item 7.

Mr. Ernst MOVED to adopt the order of the agenda as modified, Mr. Laprade SECONDED the MOTION and it passed.

1.3 Approval of Minutes, September 9, 2008 meeting

Spelling correction in the September 9, 2008 meeting minutes were noted. Mr. Laprade MOVED to adopt the minutes with corrections, Mr. Norman SECONDED the Motion and it passed.

Staff Assignment: Staff will correct the spelling errors in the final version on the minutes.

1.4 Review of Action items

The board reviewed the action items. The board agreed to drop outdated action items from the list.

Staff Assignment: Ms. Hansen will remove outdated action items from the list.

1.5 Review Communications

The board reviewed Mr. Kilduff's complaint against numerous public employees for unlicensed practice. The complaint alleged unlicensed individuals employed by a public agency are making determinations about storm water runoff and wetlands that they are not qualified to make.

From a regulatory standpoint the primary concern is whether the issue is being addressed by a licensed professional regardless of the specific profession, in a way that protects the public from harm. The code of conduct for each profession should dictate whether the licensee brings in another professional if needed.

The board discussed profession crossover in the areas of storm water runoff and wetlands. The board discussed outreach and education to local officials regarding what licensed professionals are available and what they do.

2. Rule Adoptions/Hearings

No Business

3. Public Presentations

Mr. Kilduff's issues were addressed under agenda item 1.5.

CLOSED SESSION 9:35 AM

4. Complaint / Investigations

2008-10-1100-00GEO – Closed with no further action by the board.

5. Legal Issues and / or Deliberation

End Closed Session and Break 9:50 AM

OPEN SESSION 10:00 AM

6. Disciplinary & Investigation Items

No business

7. Assistant Attorney General's Report

Martha Lantz, Assistant Attorney General gave a presentation on open public meetings.

The board reviewed the Washington Federation of State Employees v. Washington State Department of Ecology, opinion and award.

Break 10:55 AM

Reconvene 11:05 AM

8. Committee Reports

8.1.Exam Committee Report

8.1.1. Task analysis update – hydrogeology and engineering geology

The board discussed subject matter expert recruitment and the need for intense exam development work through June 2009.

8.2.Communications Committee Report

Mr. Norman and Mr. Laprade reported on the Washington State Association of Counties annual meeting and exhibitor fair.

The board discussed community outreach opportunities.

Staff Assignment: Have a banner made from the small poster

Board Assignment: Mr. Laprade will provide staff with brochure language

Ken Neal reported that the Association of Environmental Engineering Geologists (AEG) has formed a licensing committee to promote licensure in states without it and keep programs current.

Broke for Lunch 12:00 PM
Reconvene 1:30 PM

8.2.1. Newsletter Update

No Update

Board Assignment: The board will submit their newsletter articles to the program no than February 28, 2009

9. Administrator's Report

9.1. Board Operations

9.1.1. Administrative Matters/Legislation

9.1.1.1. Soil Scientist Legislation update

Mr. Vincent reported that soil scientists and wetlands scientists are pursuing legislation in 2009. The primary component of their legislation include a title act, an advisory committee and

Staff Assignment: Staff will distribute the soil science bill to the board as soon as it is available at the code reviser's office.

9.1.1.2. COMIRA Contract Update

Mr. Vincent reported that the extension on the COMIRA contract would not be affected by the Governor's directive freezing personal service contracts because the extension does not require any additional money. The contract will be extended through September of 2009, but the exam must be completed by June 30, 2009 in order to secure Oregon's portion of the funding.

9.1.1.3. Electronic board packets

Mr. Vincent reported that staff will send board packets electronically on a trial basis and requested the board provide feedback at the next board meeting.

9.1.2. Financial Report

Mr. Vincent reported that the geologist fund balance is healthy but budget cuts may have to be made as part of an agency wide-cost reduction effort.

9.1.3. Geologist Program Update

No report

9.2. Business and Professions Division

No report

9.3. Department of Licensing

No report

9.4. Board / Staff Travel

Mr. Vincent reported that the Governor's directive freezing out-of-state travel is still in effect. This freeze impacts board and staff travel to out-of state geology licensing boards (ASBOG) meetings.

9.5. Licensees and Application Statistics

The following reports were included in the board packet:

- Internet renewal statistics
- Active licensees
- Geologist licenses issued

10. Old Business

10.1. WSAC Annual Conference and Exhibitor Fair

Mr. Norman and Mr. Laprade reported on the WSAC Annual Conference during the communications committee report.

10.2. Application review workshop – reschedule from December 8

The board discussed the application evaluation work session. Ms. Lantz offered to give a presentation on the BAP process, which candidates can use if they are denied a license.

Board Assignment Dr. Randall will develop some sample application problems for board evaluation before the work-session.

11. New Business

11.1. Schedule 2009 Board Meeting *****Bring Your Calendar*****

The Board set their 2009 calendar with the following events:

January 8, 2009	Engineering Geologist Exam Development
February 12, 2009	Engineering Geologist Exam Development
February 14, 2009	Hydrogeologist Exam Development
March 6, 2009	ASBOG Exam
March 7, 2009	Hydrogeologist Exam
March 9, 2009	Engineering Geologist Exam Development
March 24, 2009	Application Review Work-session

March 25, 2009	Geologist Board Meeting
April 2-3, 2009	ASBOG/COE Workshop
April 28-30, 2009	Ecology Hydrogeology Symposium
May 14-15, 2009	Engineering Geologist Exam Development
May 28-29, 2009	Hydrogeologist Exam Development
June 1, 2009	Hydrogeologist Exam Development
June 2, 2009	Engineering Geologist Exam Development
June 30, 2009	Geologist Board Meeting
July 10, 2009	Hydrogeologist Exam
October 1, 2009	Geologist Board Meeting
October 20-23, 2009	Fall APWA Conference
November 4-7, 2009	ASBOG Annual Meeting
December 8, 2009	Geologist Board Meeting

11.2. Department of Ecology's Hydrogeology Symposium

The board discussed attendance at the Department of Ecology Hydrogeology Symposium and confirmed that Dr. Randall will speak at the event and Mr. St.Godard will attend to represent the board.

11.3. Upcoming Board vacancies

Mr. Vincent encouraged the board members actively participate in the recruitment of future board and public members.

12. Other Business

12.1. Update ASBOG Annual Meeting

Dr. Randall reported on the ASBOG annual meeting.

12.2. Action Items from this Meeting

The Action items from this meeting will be added to the master list.

13. Adjourn 3:35 PM

Submitted by: _____
Joe Vincent Jr., Administrator

Date _____

Approved by: _____
Jeffery Randall, Chair

Date _____